



AIR HANDLER UNIT Preventative Maintenance Checklist

CUSTOMER & JOB INFORMATION

Company:		Date:	
Address:		Tech Name:	
		License #:	
Contact:		Job Number:	

UNIT INFORMATION

Unit Location:		Serial No.:	
Make:		Model:	
Notes:			

TASK LIST	RESULTS YES/NO/NA	REMARKS
Check coil(s) cleanliness		
Check pressure drop across coil and note if excessive drop indicates fouling		
Check temperature drop across coil		
Verify thermostat or BAS/control system operation		
Tighten electrical connections		
Check for proper transformer taps		
Check belts and pulleys for wear		
Measure voltage and amperage to all motors		
Lubricate bearings and motor as needed		
Check operation of fan frequency drive (VFD) if applicable		
Check blower and fan assembly		
Inspect bearings, pulleys, and belts for tension and wear		
Clean condensate drain and drain pan		
Clean out "P" trap and reprime		
Clean out condensate pump		
Test float safety switch		
Check disconnects and fuses		
Check operation of motor operated dampers or flow stations integral to AHU		
Monitor operation		
Change filters		Filter Type:



AARDVARK SERVICE

AIR HANDLER UNIT

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ADDITIONAL NOTES/COMMENTS

DEFICIENCIES

Severity	Description of the issue	Take a picture of the issue

CLOSING

Date & Time Complete:			
Customer Name:		Technician Name:	
Customer Signature:		Technician Signature:	